

NIDA INTERNAL TELEPHONE DIRECTORY
TEL (061) 206-2111 FAX (061) 233943
Please notify Manager: General Services at Ext. 2340
November 2022

EMERGENCIES	
City Police	302 302
Police	10 111
Ambulance	21 1111
Fire Brigade	21 1111

A

Amaambo R	Snr Manager EPZ	2222
Amutenya H	Procurement Officer	2225
Amweenye H	Finance Officer	2248
Ashipembe P	Internal Auditor	2266

B

Bikeur E	Bookkeeper	2250
Brockerhoff H	Rent Administrator	2254

D

Daniels C	Secretary	2211
Du Plessis L	Corporate Legal Advisor	2209

E

Edward L	Secretary/PA	2294
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F

Franis H	Reproduction Clerk	2290/2349
Fleermuys E	HR Officer Naute	063 250519

G

Gaomab HM II	Chief Executive Officer	2259
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H

Haihambo R	Financial Accountant	2234
Helao L	Property Officer	065 221198

I

lipinge L	Property Officer	065 221198
Izaaks A	Property Officer	081 1414877

K

Kandanga B	Property Officer	2293
Katjiuanjo C	Accountant	2269
Kheibeb I	Receptionist	2331
Kotze J	Personnel Clerk	2298
Kuume L	HR Officer	2207

L

Losper S	Manager: Properties	2231
Lucas N	Finance Officer	2264

M

Motinga L	Secretary/PA	2216
Mouton G	Project Manager	067 232336
Mpareke M	Secretary/Admin.	066 255020
Muinjo I	Data Capturer	2272
Munenguni S	Personnel Officer	2311
Muremi K	Finance Officer	2257
Mushongo A	Rundu	081 744 8785

N

Namulo S	Debt Collector	2143
Namundjebo P	Gen. Manager Investment	2263
Nandago N	Manager: Gen Services	2340
!Nanuseb W	Snr.Man.: Corp Services	2227
Nashandi A	Rental Clerk	2255
Ndipwashimwe	Property Officer	2214
Ndjavera R	Debt Collector	2281
Ngashikuao A	Investment Promotion	2271
Ngoloyimwe A	General Services Officer	2275
Nicodemus T	Industrial Dev. Officer	2233
Ntinda J	Chief Financial Officer	2285

S

Salubono D	Katima Mulilo	081 4231246
Schwartz R	Manager: ICT	2307
Shailemo M	Assistant Accountant	2354
Shikongo J	Admin. Officer	2288
Shindongo A-L	Investment Promotion	2242
Simon J	Finance Officer	2297
Sirongo W	Acting Manager: AgriBusiness	2239

T

Tjikongo M	Property Officer	2333
Tjitamunisa Y	Switchboard	9

V

Victor N	Acting Chief Financial Officer	2246
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TELEPHONE SYSTEM

BASIC CALLS

External calls to direct extensions **206** and full extension
 Internal calls to switchboard **9**
 Internal calls **Only extension**
 External calls **0** and number
 Booked calls **9** and request number

ANSWERING CALLS IN ANOTHER OFFICE

Telephone rings, but person is out, dial extension and **6**

CALLS RE-ROUTED

(When the office or building is vacated and to eliminate interruptions, i.e. engaged in a meeting or interview.)

Arrange with a person to take -
 Your calls *** 21 *** your extension #
 To cancel **# 21 #**

CALLS TRANSFERRED

Press R on Analogue telephones and person's extension

Press Transfer on Digital telephones and person's extension

If engaged or no reply,
 take call back **Press R** or **Transfer**
 Transfer to switchboard **Press R** or **Transfer**
and 9

INTERNAL CALLS

Reply **Dial 8**

EXTENSION IS ENGAGED

Request back linkage **Dial 5** after ext nr

TO LOCK TELEPHONE

To ensure that no unauthorised calls are made

Select personal code -
* 72 * + 0000 + * + personal code +

To lock: *** 72 #**

To unlock: **# 72 * + 4 digit code + #**

AGRICULTURAL PROJECTS

Naute Akwenye S 063 250518

Eersbegin Ngatajosi M 067 331125

Khorixas Office Box 295 067 331125

Kavango Cattle Ranch Alugodhi J 067 232336

Mangetti West Mouton G 067 222736

P O Box 731

Tsumeb

NIDA REGIONAL, PROPERTY & SATELLITE OFFICES

Oshakati Helao L 065 221198

lipinge L 065 221198

Povanhu A 065 221198

Rundu Marungu F 066 255020

Mpareke M 066 255020

Mushongo A 081 7448785

Mariental Izaaks A 081 1414877

Katima Mulilo Salubono D 081 4231246

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OFFICE OF THE CHIEF EXECUTIVE OFFICER

Chief Executive Officer Gaomab HM II 2259 212
 Cell. 081 144 5500
 Fax 223854
 Executive PA Edward L 2294 209

INTERNAL AUDIT

Internal Auditor Ashipembe P 2266 314
 Cell. 081 474 1034

SPECIAL PROJECTS DIVISION

AGRICULTURAL DEPARTMENT

Act Manager: AgriBusiness Sirongo W 2235 221

SITES & PREMISES

Industrial Dev. Officer Nicodemus T 2233 222
 Cell 081 144 4167
 Admin. Officer Vacant 2238 214
 Manager: Prop. Operations Losper S 2231 G15
 Cell. 081 124 5830
 Fax 233660
 Property Officer Tjikongo M 2333 G19
 Cell. 081 129 3882
 Property Officer Ndipwashimwe H 2214 G12
 Cell. 081 128 9241
 Property Officer Kandanga B 2293 G11
 Cell. 081 143 0933
 Admin. Officer Shikongo J 2288 G17

ENTREPRENEURSHIP DEVELOPMENT

EDP Officer Vacant 2226 218
 Purchasing Officer Amutenya H 2225 220
 Cell. 081 147 3310

BUSINESS DEVELOPMENT DIVISION

RISK MANAGEMENT

Corp. Legal Advisor Du Plessis L 2209 321
 Cell. 081 128 6469
 Fax 247842
 Legal Secretary Daniels C 2211 319

FINANCE & ADMINISTRATION DIVISION

Chief Financial Officer Ntinda J 2285 126
 Executive Secretary Motinga L 2216 127

FINANCE DEPARTMENT

Financial Accountant Haihambo R 2234 109
 Financial Accountant Victor N 2246 132
 Assistant Accountant Shailemo M 2354 132
 Finance Officer Katjujanjo C 2269 112
 Finance Officer Muremi K 2257 120
 Finance Officer Simon J 2297 113
 Finance Officers: Head Office Fax 258393
 Finance Officer Amweenye H 2249 128
 Finance Clerk Bikeur E 2250 128
 Finance Officer Lucas N 2264 128

CREDIT CONTROL SECTION

Rental Clerk Nashandi A 2255 114
 Finance Clerk Brockerhoff H 2254 125
 Debt Collector Namulo S 2143 124
 Debt Collector Ndjavera R 2281 124
 Admin. Clerk Muinjo I 2272 115

INFORMATION TECHNOLOGY

Manager: ICT Schwartz R 2307 118
 Cell. 081 129 4555
 eFax 088 61 3196

HUMAN RESOURCES DEPARTMENT

Snr. Man Corp Services !Nanuseb W 2227 228
 Cell. 081 129 6912

PERSONNEL & SALARIES SECTION

Personnel Officer Munenguni S 2311 227
 eFax 088615013
 HR Officer Kuume L 2207 216
 Personnel Clerk Kotze J 2298 215
 Fax 238620

EPZ & INVESTMENT PROMOTION DIVISION

Gen. Manager Namundjebo 2263 211
 Snr Manager Amaambo R 2222 G20
 Invest. Promotion Ngashikua A 2271 316
 Invest. Promotion Shindongo A-L 2242 315

PROPERTIES, ADMINISTRATION & SERVICES SECTION

Manager: Gen. Services Nandago N 2340 G35
 Cell. 081 129 6748
 Reception Kheibeb I 2331
 Cell. 081 297 3363
 Telephonist Tjitamunisa I 9 G10
 Reproduction Clerk Franis H 2349 G27
 Admin. Clerk Franis H 2290 G39
 Gen Services Officer NgoloyimweA 2275 G36

GENERAL

Reception 2331
 Stationery 2291
 Reproduction 2349

AGRICULTURE PROJECTS

Naute Akwenye S 063 250518
 PO Box 1567 Fax: 063 250526
 Keetmanshoop Cell. 081 624 5192
 Fleermuys E 063 250528
 Cell. 081 604 1294
Eersbegin 067 331125
 Box 295
 Khorixas
Omega Vacant 066 250001
Kavango Cattle Ranch 067 232336
 Fax: 067 232337
 Private Bag 2042 Alugodhi J Cell. 081 148 6512
 Grootfontein
Mangetti West Mouton G 067 222736
 P O Box 731 Cell. 081 207 3149
 Tsumeb

NIDA BRANCH OFFICES

		Tel	Fax
Oshakati			
PO Box 2179		065 22-1198	22-1388
Oshakati Helao L		Cell. 081 127 9854	
lipinge L		Cell. 081 274 9138	
Povanhu AN		Cell. 081 246 7023	
Rundu		066 25-5020	25-6118
PO Box 12	Marungu F	Cell. 081 147 2511	
Rundu	Mpareke M	Cell. 081 324 8648	
	Mushongo A	Cell. 081 744 8785	

NIDA PROPERTY OFFICES

Project Office Keetmanshoop
 Izaaks A Cell. 081 141 4877
 !Homs Ai Community Market
 Erf 1589, First Street
 Tseiblaagte
 Keetmanshoop
Project Office Mariental 063 242 622
 Izaaks A Cell. 081 141 4877
 116 Drieboom Street
 Mariental
Katima Mulilo Salubono D Cell. 081 423 1246

SPEED DIAL NUMBERS

5009 Naute
 5013 Khorixas
 5017 Oshakati
 5018 Rundu
 5030 KCR