

## Annual Procurement Plan (APP) Financial Year: 2020/2021


Serial Number	Description (includes packages, lots if applicable)	Quantity	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Scheduled Date for Award of Contract	Notes
1	Agronomic inputs and Supplies	6	Request for Sealed Quotation	7 100 000	Quarterly	Quarterly	
2	Livestock licks and fodder	6	Request for Sealed Quotation	1 800 000	Monthly	Monthly	
3	Chemical fertiliser and foliar sprays	3	Request for Sealed Quotation	2 170 000	1 June 2020 1 August 2020	01 July 2020 01 September 2020	
4	Fuel, oil and lubricants	9	Direct Procurement	1 300 000	Every 3 <sup>rd</sup> month	Every 3 <sup>rd</sup> month	
5	Protective gear	4	Request for Sealed Quotation	600 000	01 August 2020	01 September 2020	
6	Irrigation and water pipes, fittings and accessories	12	Direct Procurement	1 110 550	Monthly	Monthly	
7	Transportation of farm inputs and agricultural produce	9	Request for Sealed Quotation	150 000	Monthly	01 Sept. 2020	
8	Fencing material	1	Request for Sealed Quotation	100 000	20 Sept. 2020	25 Oct. 2020	
9	Veterinary medicine	4	Request for Sealed Quotation	250 000	Monthly	Monthly	
10	Packaging material	1	Open International Tender	3 000 000	July 2020	August 2020	
11	Pollen	1	Direct Procurement	2 000 000	15 May 2020	15 July 2020	Single source
12	IT related expenses (network systems services, licenses)	12	Request for Sealed Quotation	800 000	Monthly	Monthly	Service agreement in place
13	Printing and stationery	12	Formal quotation (small value)	140 000	Monthly	Monthly	
14	Repairs/Maintenance	12	Request for Sealed Quotation and Formal Quotation (small value)	3 210 000	Monthly	Monthly	
15	Marketing and promotion	6	Formal Quotation	195 000	Ad hoc	Ad hoc	
16	Cleaning services	12	Request for Sealed Quotation	1 550 000	Monthly	Monthly	Service agreement in place

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17	Harvesting material	4	Request for Sealed Quotation	400 000	Monthly	Monthly	
18	Legal services (Litigation and Labour cost)	-	Direct procurement	3 500 000	Ad hoc basis	Ad hoc basis	
19	Insurance brokerage services	12	Request for Sealed Quotation	1 400 000	Monthly	Monthly	Service agreement in place
20	Security services	12	Direct Procurement	17 510 880	Monthly	Monthly	Service agreement in place
21	Training and capacity building services	12	Request for Sealed Quotation	200 000	Monthly	Monthly	
22	Fleet, plant, machinery and accessories	12	Open International Bidding, Direct Procurement, Request for Sealed Quotation, Formal quotation	9 700 000	Monthly	Monthly	
23	Solar systems and borehole pumping units	8	Request for Sealed Quotation	840 000	August 2020	October 2020	
24	Municipal services	4	Request for Sealed Quotation	2 650 000	Quarterly	Quarterly	
25	Auditing services (internal and external)	12	Request for Sealed Quotation	1 420 000	Monthly	Monthly	Service agreement in place
26	Recruitment service	1	Request for Proposal	1 000 000	June 2020	20 Sept. 2020	
27	Valuation services	1	Request for Proposal	500 000	01 August 2020	01 September 2020	
28	Web designing and hosting	2	Direct Procurement	50 000	01 May 2020	01 June 2020	
29	Asset management system	1	Direct Procurement	720 000	01 July 2020	01 October 2020	
30	Network communication services	12	Request for Proposal	328 800	01 May 2020	01 July 2020	
31	Conveyancing services	-	Direct Procurement	350 000	Ad hoc basis	Ad hoc basis	
32	Town planning environmental clearance certificate services	-	Direct Procurement	700 000	Ad hoc basis	Ad hoc basis	
33	Land survey, rezoning and consolidation	-	Direct Procurement	560 000	Ad hoc basis	Ad hoc basis	
34	Revenue stamps	-	Direct Procurement	50 000	Ad hoc basis	Ad hoc basis	
35	Livestock licks	3	Request for Sealed Quotation	955 000	Ad hoc basis	Ad hoc basis	
36	Pest control	1	Request for Sealed Quotation	34 000	Quarter	Quarter 4	

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37	Certification and permits	2	Direct Procurement	1 414 000	September 2020	October 2020	
38	Construction and renovation of physical facilities	10	Request for sealed quotation	8 600 000	Quarter 4	Quarter 4	
39	Provision of professional, transitional and governance support services	7	Direct Procurement / Request for Sealed Quotation / Request for Proposal	1 000 000	Ad hoc basis	Ad hoc basis	
40	Annual servicing of firefighting extinguishers at facilities	8	Request for Sealed Quotation	150 000	Quarter 4	Quarter 4	
41	Formulation of legal and regulatory frameworks	1	Request for Proposal	200 000	Quarter 4	Quarter 4	
42	Lighting and prepaid meters	100	Direct Procurement, Request for Proposal	500 000	Ad hoc basis	Ad hoc basis	

\* APP 2020/2021 Excludes Government Funded Capital Projects

  
**Head: Procurement**

  
**Chair: Procurement Committee**

  
**Financial Advisor**

  
**Accounting Officer**

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